

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

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www.pattenmaine.org

PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, July 23rd, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board: Gregg Smallwood, Chair; Dennis Kelly, Vice-Chair; Rae Bates, Theresa Schmidt, Janice Dancer

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; David Goode, Public Works Assistant; Brett Morse, Emergency Public Safety Director; Jon Harvey, Animal Control Officer; Jason MacArthur, Fire Chief; Julie Buhler, Library Director

Public: Marcia Pond Anderson, Scott Webb, Barbara Webb, Laura Kenney, Charlie Kenney, Cheryl Morse, Teena Goode, Kathy Case, Steve Case, Carolyn Ryan, Linda Lyons, Brent Cullen, Susan Cullen, Kent Smallwood, Randy Bossie, Ron Blum, Cheryl Labelle, Bob Howes, Linda Willett, Dennis Brackett, MaryAlice Mowry, Dorothy Peavey, Kris Wittine, Benita Qualey, Carter Hall, Karla Tower

ADMINISTRATIVE

Approve and Sign 3rd Quarter Certificates of Commitment and Warrants for Collection for Water and Sewer

Motion made by G. Smallwood to approve and sign the 3rd Quarter Certificates of Commitment and Warrants for Collection for Water and Sewer. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Warrant #15 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #15. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Payroll Warrant #14

Motion made by G. Smallwood to approve and sign Payroll Warrant #14. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Executive Committee Meeting Minutes for June 28th, 2024

Motion made by G. Smallwood to approve and sign the executive committee minutes from June 28th. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Select Board Meeting Minutes for July 9th, 2024

Motion made by G. Smallwood to approve and sign the meeting minutes from July 9th. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

DEPARTMENT UPDATES

Town Manager - Gail Albert

G. Albert: The financials for June and bank account balances as of July 18th have been provided to the Board. Penobscot County Commissioner David Marshall is scheduling a meeting in the coming weeks with the National Park Service and Gail to discuss the four roads leading to the National Monument. Millinocket Town Council has voted against Senator King's bill S.4209 until the road conditions in Patten are resolved. Gail spoke with the Stacyville Town Office about when their Fire Department will be operational, they are at a standstill right now with insurance and have hired legal counsel. Gail will be contacting George Buswell, the Director of Penobscot County Unorganized Territory, to discuss Fire Department Coverage for the Monument while Stacyville Fire Department is unable to service calls. The Patten Fire Department received a \$50,000 donation from the Stephen and Tabitha King Foundation for a new fire truck, these funds will be placed in the reserve account. Jon Harvey continues to be busy responding to resident calls about animal control issues and concerns.

David Goode has turned in his resignation, his last day will be August 1st.

Motion made by G. Smallwood to accept David's resignation. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Department of Public Works – David Goode, Public Works Assistant

D. Goode: Kevin is on vacation this week. Public Works has been cold patching and spraying the sewer fields. David has been trimming brush and spreading calcium since the roads have been graded.

Fire Department – Jason MacArthur, Fire Chief

J. MacArthur: There was a fuel leak in the tanker that is currently being fixed. Patten Fire is still covering ½ of Stacyville, there was a discussion about coverage for Stacyville this coming winter.

Library – Julie Buhler, Library Director

J. Buhler: A new book will be installed on Story Book Lane before Patten Pioneer Days. The Youth Trail Ambassadors will be holding a fundraising lemonade and sweets sale on August 7th from 11:00am – 3:00pm in front of Richardson's Hardware. Julie has issued 9 more library cards and 244 items circulated since her last update. Interlibrary Loans are still on hold, Julie is still working with local libraries to fulfill as many requests as possible. Week 3 of Summer Reading finished yesterday, 22 children are registered and there has been excellent attendance. Julie reminded everyone of the public meeting on July 30th at 6:00pm hosted by the Maine Farmland Trust. Julie is hosting a movie night during Patten Pioneer Days on August 7th at 8:00pm.

OLD BUSINESS

Cemetery Board of Trustees

R. Bates: The Select Board will be making edits to the Board of Trustees policy that was approved at the last meeting to include nonvoting members that reside outside of Patten. The Select Board approved the list of volunteers so far, including Marie McNally, Randy Bossie, Marcia Pond Anderson, Cheryl Labelle, Jon Harvey, and Susan Cullen. Kerry McNally is currently serving on the Board.

NEW BUSINESS

Personnel Change - Ambulance & Fire Departments

Motion made by Gregg Smallwood to dissolve the position of Emergency Public Safety Director. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Brett Morse will still be fulfilling his duties as Ambulance Director, while Jason MacArthur will be directing the Fire Department as Fire Chief.

Comprehensive Task Force

The Comprehensive Plan Subcommittee has been looking to fill a vacant seat, Ron would like to appoint MaryAlice Mowry to the task force.

Motion made by G. Smallwood to appoint MaryAlice Mowry as the latest member of the Comprehensive Plan Subcommittee, seconded by D. Kelly. **Approved 5/0/0.**

SELECT BOARD COMMENTS

Rae mentioned that the Comprehensive Plan Subcommittee will be having a public meeting where they would like feedback from residents regarding the new plan.

EXECUTIVE SESSION under 1 M.R.S.A (405) (6) A

Motion made by G. Smallwood to enter executive session at 5:58pm. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Motion made by G. Smallwood to exit executive session at 7:02pm. Seconded by Janice Dancer, no discussion heard. **Approved 5/0/0.**

Motion made by R. Bates for Gail to request an accounting of expenses to date and ask the Patten Pioneer Days Planning Committee where additional funding support is needed. The Town approved allocating \$5,000 from the Culture and Recreation Reserve for Patten Pioneer Days programming. Seconded by T. Schmidt, no discussion heard. **Approved 5/0/0.**


Motion made by R. Bates for Gail to research compensation for a new E911 coordinator and discuss candidate recommendations with the Ambulance and Fire Departments. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

ADJOURN


Motion made by G. Smallwood to adjourn the meeting at 7:15pm. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Meeting Minutes for July 23rd, 2024


Approved by the Select Board on August 6th, 2024


Gregg Smallwood, Chair


Dennis Kelly, Vice-Chair


Janice Dancer


Rae Bates


Theresa Schmidt