

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765
Phone (207) 528-2215 | Fax (207) 528-2055
www.pattenmaine.org

EXECUTIVE SESSION

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Monday, April 1st, 2024, at 2:00pm

Called to order by Gregg Smallwood at 2:00pm.

ROLL CALL

Select Board Members: Gregg Smallwood, Vice-Chair; Dennis Kelly, Janice Dancer

Select Board Members Absent: Cody Brackett, Chair; Rae Bates

Town Employees: Gail Albert, Town Manager

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by G. Smallwood to enter executive session at 2:00pm. Seconded by D. Kelly, no discussion heard. **Approved 3/0/2 absent.**

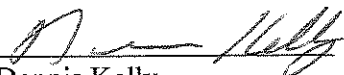
Motion made by G. Smallwood to exit executive session and adjourn the meeting at 2:56pm. Seconded by Janice Dancer, no discussion heard. **Approved 3/0/2 absent.**

Executive Committee Meeting Minutes for April 1st, 2024

Approved by the Select Board on APRIL 16th, 2024


Gregg Smallwood, Vice-Chair


Janice Dancer


Dennis Kelly

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PATTEN SELECT BOARD

MEETING MINUTES

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, April 2nd, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board: Gregg Smallwood, Vice-Chair; Rae Bates, Dennis Kelly, Janice Dancer

Select Board Members Absent: Cody Brackett, Chair

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Public Works Director; Brett Morse, Emergency Public Safety Director; Julie Buhler, Library Director; Jon Harvey, Animal Control Officer

Public: Charlie Kenney, Laura Kenney, Becky Phillips, Dennis Brackett, Randy Bossie, Linda Lyons, Jayne Melvin, Lee Wheaton, Mari Birmingham, Marcia Pond Anderson, Louise Guptill

Guest Speaker: Ron Blum, Chair of the Planning Board

SPECIAL PRESENTATION

Planning Board Updates – Ron Blum, Chair

R. Blum: The Planning Board completed the Tiny Homes Ordinance and updated the Holding Tank Ordinance. A subcommittee for the Comprehensive Plan is in the works, Ron will give the Select Board a list of names for approval. The committee will have 10 members, including Rae Bates, Editor; Gail Albert, Moderator; and Janice Dancer, Select Board member liaison.

ADMINISTRATIVE

Approve and Sign Warrant #7 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #7. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #6

Motion made by G. Smallwood to approve and sign Payroll Warrant #6. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from March 19th, 2024

Motion made by G. Smallwood to approve and sign the minutes from March 19th. Seconded by D. Kelly, no discussion heard. **Approved 3/1 abstention/1 absent.**

Approve and Sign Executive Committee Meeting Minutes from March 25th, 2024

Motion made by G. Smallwood to approve and sign the minutes from March 25th. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gail met with Katahdin Tourism Partnership and DOT about Ash Hill. There will be a community engagement meeting in the Summer with stakeholders to discuss possible use of the area. DOT would like for the Town to take ownership and maintain the area. National Monument Superintendent Mark Wimmer plans on attending a future Select Board meeting on April 16th. Gail is discussing access to the National Monument and the impact on local roads with Senator King and Senator Collins' offices.

Department of Public Works – Kevin Noyes, Public Works Director

K. Noyes: Kevin and Gail worked with Eric Winn from FEMA to complete stage one of the reimbursement for the emergency work done due to the storm damage in December. Reimbursement for this stage will be a little over \$5,000 and the next stage will be the repair of damages. Meter reads are done for this quarter. Pump #1 at the Lovejoy station is still not working correctly, Kevin is in contact with Dirigo and Blake Equipment. The snow, wind, and rain lately has led to lots of tree damage.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: John Roy has been Fire Warden for the Town of Patten for the last 27 years; April 1st was his last day and Jason Peavey will be taking over the position. There will be 6 Ambulance staff on call for the four days of the Eclipse festivities, 7 on the Sunday before. There should be 5 members of the Fire Department available during the Eclipse as well. The Advanced EMT class the Ambulance Department is hosting should start in mid-May and end around mid-August, there are some hurdles regarding tuition for the class and required college level math and English classes for the course.

OLD BUSINESS

Veteran's Memorial Stones

R. Bates: The Town signed over the Stones to the Historical Society in recent years. Rae went through Town Reports over the past 12 years and discussed the articles and pages regarding the Veteran's Memorial Stones. The Town has an account for the Stones with a little over \$6,000. Discussion of a possible new location for the stones, new names to go on the stones, getting new stones, how much they would cost, etc.

Sewer Ordinance

Discussion of the Sewer Ordinance that passed in 1990, Rae suggests the ordinance should be reviewed by the Planning Board.

Employee Handbook

The employee handbook is back from legal review, Gail is asking the Select Board to review it and provide any edits they may have in the coming weeks.

NEW BUSINESS

Holding Tank Ordinance & Tiny Homes Ordinance

The Holding Tank ordinance has been updated and has been given to the Select Board for their review. The Board also received copies of the completed Tiny Homes ordinance and they should be approved for signage in the coming weeks.

SELECT BOARD COMMENT

Janice Dancer is asking the Board for permission to submit a grant for renovations for the park.

Motion made by G. Smallwood to give Janice permission to apply for a \$50,000 grant for park renovations. Seconded by D. Kelly, no discussion heard. **Approved 3/1 abstention/1 absent.**

PUBLIC COMMENT

Julie Buhler asked the Select Board for permission to submit a grant for a tiny library for the Town.

Motion made by G. Smallwood to allow Julie to apply for the tiny library. If awarded the grant, Julie will place the library at the Town Office. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

EXECUTIVE SESSION

Motion made by G. Smallwood to enter executive session at 6:50pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to exit executive session at 7:50pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 7:51pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Meeting Minutes for April 2nd, 2024

Approved by the Select Board on APRIL 16, 2024

Gregg Smallwood
Gregg Smallwood, Vice-Chair

Dennis Kelly
Dennis Kelly

Rae Bates
Rae Bates

Janice Dancer
Janice Dancer

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PATTEN SELECT BOARD

MEETING MINUTES

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765
Date & Time: Tuesday, April 16th, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board Members: Gregg Smallwood, Vice-Chair; Rae Bates, Janice Dancer, Dennis Kelly

Select Board Members Absent: Cody Brackett, Chair

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Public Works Director; Brett Morse, Emergency Public Safety Director; Jon Harvey, Animal Control Officer; David Goode, Public Works Assistant

Public: Charlie Kenney, Laura Kenney, Randy Bossie, Kent Smallwood, Dennis Brackett, Kenny Shettle, Shey Lane, Linda Lyons, Marcia Pond Anderson, Scott Webb

Guest Speaker: Mark Wimmer, Superintendent of Katahdin Woods and Waters National Monument

SPECIAL PRESENTATION

Mark Wimmer, Superintendent of Katahdin Woods and Waters National Monument

Discussion about the National Monument in Patten, including General Management Plans, Snowmobile and ATV trails, etc.

ADMINISTRATIVE

Approve and Sign Warrant #8 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #8. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #7

Motion made by G. Smallwood to approve and sign Payroll Warrant #7. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Certificate of Commitment for 2nd Quarter 2024 Water & Sewer Bills

Motion made by G. Smallwood to approve and sign the Certificate of Commitment for 2nd Quarter Water & Sewer Bills. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Warrant for Collection of 2nd Quarter 2024 Water & Sewer Charges

Motion made by G. Smallwood to approve and sign the Warrant for Collection of 2nd Quarter Water and Sewer Charges. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from April 2nd, 2024

Motion made by G. Smallwood to approve and sign the minutes from April 2nd. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Executive Committee Meeting Minutes from April 1st, 2024

Motion made by G. Smallwood to approve and sign the executive committee minutes from April 1st. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Budget Meeting Minutes from March 25th, 2024

Motion made by G. Smallwood to approve and sign the budget meeting minutes from March 25th. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.** (Still need signage from Budget Committee Members)

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Eclipse Day went smoothly, there was an increase in visitors at Ash Hill, EMA and a County Sheriff checked in at the office. The Town Report is available at the Town Office and on the Town Website. Gail and Janice are preparing the final submission for the CDS Request for Senator King and Collins' offices, and Gail has been in touch with Kathleen Phalen Tomaselli who will be writing an article for the Bangor Daily News regarding the Rural Roads Project. Preliminary construction work has begun in the Town Office. Auditors will be in the office the week of May 13th.

Public Works – Kevin Noyes, Public Works Director

K. Noyes: Kevin and David finished getting the trees out of the road from the storms. Storm damage in the spray fields is much worse after the winter. Kevin consulted Gregg on the best solution for the condition of the spray fields and it was determined to cut the lot, Kevin will be working with Brochu Lumber on this project. The Salt Sand Shed lot will be cut at the same time. Kevin met with the team from FEMA about the Rowe Brook damage and the culvert on Barleyville road, Kevin has yet to review the scope they came up with.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: Fire and Ambulance made out well with the Eclipse. Roughly 5,000 visitors came to Patten, there were 4 Deputies from the Penobscot County Sheriff's office controlling the crowd at Ash Hill. The Advanced EMT class being hosted by the Ambulance Department is scheduled to start May 18th. 10 students are signed up for the class, 3 are local to Patten.

OLD BUSINESS

Holding Tank & Tiny Homes Ordinances

The Select Board has edits for the Holding Tank and Tiny Homes draft ordinances provided by the Planning Board, the edits have to go back to the Planning Board for approval.

Motion made by J. Dancer to table the discussion around the Holding Tank and Tiny Homes ordinances. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.**

Employee Handbook

Motion made by G. Smallwood to approve and sign the final version of the Employee Handbook. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

NEW BUSINESS

Review Mowing Bids

Two contractors submitted bids for both mowing contracts for Patten. One bid came out to a total of \$45,500, the other a total of \$30,500.

Motion made by R. Bates to accept the bids from Shey Lane for \$30,500. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Parks and Recreation Advisory Committee Members

There was a resignation on the committee, Gail is asking the Select Board for approval to reach out to Leanne Morse to fill the empty seat.

Motion made by G. Smallwood to approve Leanne Morse's participation on the Parks and Recreation Advisory Committee. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

SELECT BOARD COMMENT

PUBLIC COMMENT

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by G. Smallwood to enter executive session at 6:34pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**


Motion made by G. Smallwood to exit executive session at 7:15pm. Seconded by J. Dancer, no discussion heard. **Approved 3/0/2 absent.** (Dennis Kelly departed around 6:45pm)

ADJOURN

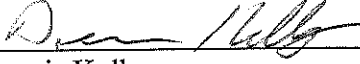
Motion made by R. Bates to adjourn the meeting at 7:15pm. Seconded by J. Dancer, no discussion heard. **Approved 3/0/2 absent.**

Meeting Minutes for April 16th, 2024

Approved by the Select Board on APRIL 30th, 2024



Gregg Smallwood, Vice-Chair



Dennis Kelly



Janice Dancer

Rae Bates

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PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, April 30th, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

Introduction of New Member – Theresa Schmidt

Gregg welcomed Theresa to the Board.

Vote for a New Chair and Vice-Chair

Motion made by J. Dancer to appoint Gregg Smallwood as Chair of the Select Board. Seconded by D. Kelly, no discussion heard. **Approved 3/1 absent/1 abstention.**

Motion made by G. Smallwood to appoint Dennis Kelly as Vice-Chair of the Select Board. Seconded by T. Schmidt, no discussion heard. **Approved 3/1 absent/1 abstention.**

ROLL CALL

Select Board Members: Gregg Smallwood, Chair; Dennis Kelly, Vice-Chair; Janice Dancer, Theresa Schmidt

Select Board Members Absent: Rae Bates

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Public Works Director; Brett Morse, Emergency Public Safety Director; Jon Harvey, Animal Control Officer; Julie Buhler, Library Director

Public: Cheryl Morse, Dennis Brackett, Ron Blum

ADMINISTRATIVE

Motion made by D. Kelly to add Patten ATV Club and Comprehensive Plan Proposal to the agenda. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Appointment of Tax Collector – Billie Doody

Motion made by G. Smallwood to approve and sign the appointment of Billie Doody as Tax Collector. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Appointment of Treasurer – Gail Albert

Motion made by G. Smallwood to approve and sign the appointment of Gail Albert as Treasurer. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Appointments of Patten Election Workers

Motion made by G. Smallwood to approve and sign the appointments of Patten Election Workers. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Warrant #9 for General Government, Water, Sewer

Motion made by G. Smallwood to approve and sign Warrant #9. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #8

Motion made by G. Smallwood to approve and sign Payroll Warrant #8. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from April 16th, 2024

Motion made by G. Smallwood to approve and sign the minutes from April 16th. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Code Enforcement Officer Contract

Motion made by G. Smallwood to sign the 2024 Code Enforcement Officer contract, employing Bruce Hussey for another 2 years. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: The budget passed at the Town meeting last week, and the Parks and Rec Committee ordinance became a policy. The Congressional District Spending Requests were submitted to Senator King and Collins' offices last week. The request was for \$28 million for the four town roads that provide access to the National Monument and ongoing funding for road maintenance.

Janice Dancer has resigned from the Parks and Rec Committee and needs a replacement from the Select Board.

Motion made by D. Kelly to appoint Gregg Smallwood to Parks and Recreation Advisory Committee as a member representing the Select Board. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Financial Update

The Select Board was provided with the Town's financials / budget to date, there was no discussion.

Department of Public Works – Kevin Noyes, Director of Public Works

K. Noyes: The brush pile is closed temporarily during the timber harvest. The sewer system is all marked out and ready for harvest, paperwork has been filed with the State. A spring newsletter has been posted with a reminder of tree and shrub removal, and a reminder that nothing can be planted directly in the ground at the Cemetery. The office received an inspection report from the State regarding the former landfill site, it will need to be mowed yearly. Janice submitted another grant for the Water Department to help cover costs of the lead copper survey and replace the waterline on Valley Street. Kevin and David are working on spring clean-up and repairing curb stops that were damaged during the winter.

Kevin has been in touch with the contractors doing the Brownfield clean-up at the Rec building, they are still waiting to get the plan approved.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: The director of NMCC EMS held an informational night for everyone signed up for the Advanced EMT class. 11 people attended and the class is scheduled to start May 20th. There have been 2 fires since the last meeting, a late-night structure fire at a residence and a brush fire. The Fire Department was assisted by 5 mutual-aid departments at the structure fire and prevented the home from becoming a complete loss. The brush fire was contained by the homeowner before the Fire Department arrived.

Library – Julie Buhler, Library Director

J. Buhler: The ribbon cutting for the Storybook Lane / Lumbermen's Trail will be on May 18th during the Fiddlers and Fiddlehead Festival. The new book for the trail will be installed prior to the event. A Trail Clean-up Day took place on May 4th. The University of Maine and Michael Morang presented a Mental Health First Aid class and there were 6 attendees. Julie had a book sale during the eclipse weekend and made \$31 and received donations of \$119. There will also be a book sale during the Fiddlehead Festival, and plans are being made for Summer Reading. There will be some changes to the library's open hours that will occur in May.

Julie completed her training through ICL and graduated the program on April 12th. 5 people attended a meeting at the library about gardening, homesteading, and a seed library. There will be a class about using Gmail effectively at the library on June 5th. Julie will be attending a training for the program she uses for the library in Bangor on May 10th, she will also be attending the MLA Conference at Sunday River in Newry. Julie received a scholarship for the conference and is saving the library \$500.

NEW BUSINESS

Recreation Building Brownfield Status

The Select Board received packets about the Brownfield status of the Rec Building put together by an environmental group. There was no discussion.

Comprehensive Plan Subcommittee Membership

The Planning Board has come up with 8 members to serve on a subcommittee to update the 2017 Comprehensive Plan: Gail Albert, Rae Bates, Janice Dancer, Kris Wittine, Craig Greenier, Dewey Loft, Nate Richardson, and Brittany Arbo. Ron needs recommendation from the Select Board to move forward with the group.

Motion made by G. Smallwood to recommend the 8 members Ron listed for the Comprehensive Plan Subcommittee. Seconded by D. Kelly, no discussion heard. **Approved 3/1 absent/1 abstention.**

Comprehensive Plan Proposal

Jay Kamm drafted a proposal for the Comprehensive Plan. According to this proposal, updating the plan will cost around \$13,000.

Motion made by G. Smallwood to accept the proposal for the Comprehensive Plan. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

NMDC Member Appointments

Last year, Gail Albert and Rae Bates were appointed as members of the Northern Maine Development Commission representing the Town of Patten.

Motion made by G. Smallwood to reappoint Gail and Rae as members of NMDC. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Patten ATV Club – Dennis Brackett

Dennis needs permission from the Select Board to send a request to the State asking if they can open ATV access on the Shin Pond Road to Barleyville Road.


Motion made by G. Smallwood to allow Dennis to send his request to the State. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.**

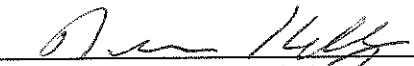
ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 6:02pm. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1.**


Meeting Minutes for April 30th, 2024

Approved by the Select Board on May 14, 2024


Gregg Smallwood, Chair


Dennis Kelly, Vice-Chair


Janice Dancer


Theresa Schmidt

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PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, May 14th, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:32pm.

ROLL CALL

Select Board: Gregg Smallwood, Chair; Dennis Kelly, Vice-Chair, Janice Dancer, Theresa Schmidt

Select Board Members Absent: Rae Bates

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Brett Morse, Emergency Public Safety Director; Jon Harvey, Animal Control Officer

Public: Cheryl Morse, Dennis Brackett, Randy Bossie, Charlie Kenney, Laura Kenney, Carter Hall, Kent Smallwood

Guest Speaker: Kris Wittine, Member of the Planning Board

SPECIAL PRESENTATION

Planning Board Updates

K. Wittine: Last month, the Planning Board met with Jay Kamm to discuss the new Comprehensive Plan. Jay suggested the Planning Board attend a Beginning with Habitat and Wildlife meeting. The Board is in the final stages with the Tiny Homes and Holding Tank ordinances, Janice Dancer has a list of ordinances for the Planning Board that are in need of edits.

ADMINISTRATIVE

Motion made by G. Smallwood to add Animal Control Report, Purchase of 18 Scribner Street, and Rec Committee to the agenda. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to table the Employee Handbook discussion under Old Business. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Warrant #10 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #10. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #9

Motion made by G. Smallwood to approve and sign Payroll Warrant #9. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Town Meeting Minutes from April 25th, 2024

Motion made by G. Smallwood to approve and sign the minutes from April 25th. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from April 30th, 2024

Motion made by G. Smallwood to approve and sign the minutes from April 30th. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: The Town audit is taking place this week. Brownfield work is ongoing at the Rec building, soil samples will be taken at the end of the month. The front office renovation is partially done, doors need to be installed as well as window blinds and paint. The storage unit behind the office is in use. A Select Board meeting was scheduled for June 11th but the State Primary is that day so the meeting will be moved to June 12th. The Town Office will be open on Wednesday, June 19th to make up for being closed for the June 11th Election.

There is a limited income stream into the Ambulance account, Gail is asking the Select Board to approve payment of the Town's Ambulance fees in the amount of \$145,000 to ensure Ambulance payroll and expenses can be paid. Other towns' Ambulance fees aren't due until September.

Motion made by G. Smallwood to pay the \$145,000 owed to the Ambulance from the Town ICS Account. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Ambulance Tuition Reimbursement Agreement

Through grant funding, the Ambulance Department will be loaning costs for tuition, books, etc. for the Advanced EMT program they are hosting and forgiving those loans to Ambulance employees participating in the Advanced EMT class.

Motion made by G. Smallwood to accept the Ambulance Tuition Reimbursement Agreement with some wording changes requested by J. Dancer. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Animal Control Report – Gail Albert, Town Manager

G. Albert: There was a dog bite recently, and several letters have been sent out to various pet owners whose dogs weren't registered or had dogs running at large. Jon put up a trash bag dispenser for people walking their dogs at the park.

Purchase 18 Scribner Street

Gail requested approval from the Select Board to go through with the purchase of the 18 Scribner Street property; the Town began this process last year but the deed on the property wasn't clean. **Motion** made by G. Smallwood to approve the Town's purchase of 18 Scribner Street out of the Code Enforcement Miscellaneous account. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Department of Public Works – Kevin Noyes, Director of Public Works

K. Noyes: The cemetery is open for the season and all trees and shrubs have been removed. Kevin and David removed the gravel from the sides of Main Street after the sidewalks were swept, and fixed several water meters that froze this winter as well as areas where shoulders were damaged over the winter. Bans have been lifted from the roads. Brochu Lumber is done cutting the landfill site and most of the south field at the sewer is cut.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: There are new proposed Osha Public Safety Standards, if passed Departments will only have 60 days to comply. Turn out gear and fire hoses will have to be updated every ten years, annual physical exams will be required for Fire and EMS, and a required training program focused on cardiovascular health and mental conditioning. The Fire Department received a \$3,000 grant from the MMA Workers Comp fund to go towards the purchase of 7 air bottles for Scott air packs. The Advanced EMT class starts next Tuesday.

NEW BUSINESS

US Department of Labor Exempt Employee Salary Regulation

The US Department of Labor has new minimum salary requirements that will impact two Town employees. Additional information on how this new federal requirement will affect the Town's budget will be provided at a future meeting. This salary regulation goes into effect 1/1/2025 and can not be retroactive pay. There was no discussion.

Rec Committee

There was a resignation from the Parks and Recreation Advisory committee last week, there are now 5 members on the committee, just enough for a quorum. Discussion about restocking the committee, a Rec Director, and making edits to the policy.

SELECT BOARD COMMENT

PUBLIC COMMENT

ADJOURN

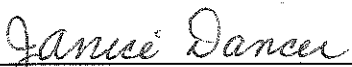
Motion made by G. Smallwood to adjourn the meeting at 6:04pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**


Meeting Minutes for May 14th, 2024

Approved by the Select Board on May 28th, 2024


Gregg Smallwood, Chair

Dennis Kelly, Vice-Chair


Janice Dancer


Theresa Schmidt

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PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, May 28th, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board: Gregg Smallwood, Chair; Rae Bates, Theresa Schmidt, Janice Dancer

Select Board Members Absent: Dennis Kelly, Vice-Chair

Town Employees: Gail Albert, Town Manager; Kevin Noyes, Public Works Director; Brett Morse, Emergency Public Safety Director; Julie Buhler, Library Director; Jon Harvey, Animal Control Officer

Public: Phil Sherman, Barbara Porter, Lynne Porter, Laura Kenney, Charlie Kenney, Kent Smallwood, Cheryl Morse, Cheryl Labelle, Teena Goode, David Goode, Kathy Howes, Marcia Pond Anderson, Jayne Melvin, Rebecca Taylor, Randy Bossie, Kathy Ledford, Ron Blum, Linda Lyons, Kerry McNally, Jason Peavey, Susan Cullen, Marie McNally, Joe McNally, Chuck Martin.

ADMINISTRATIVE

Motion made by G. Smallwood to add the mowing contract and lights at the ballfield to the agenda, seconded by R. Bates. **Approved 4/0/1 absent.** Executive Session under personnel matters was also added to the agenda.

Approve and Sign Warrant #11 for General Government, Water, Sewer

Motion made by G. Smallwood to approve and sign Warrant #11, seconded by J. Dancer. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #10

Motion made by G. Smallwood to approve and sign Payroll Warrant #10, seconded by J. Dancer. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from May 14th, 2024

Motion made by G. Smallwood to approve and sign the minutes from May 14th, seconded by J. Dancer. **Approved 3/1 abstention/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: There were 2 resignations from the Ambulance Department last Friday. **Motion** made by G. Smallwood to accept the resignations. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.** Gail provided the Board with the Animal Control Report, there have been several complaints about a loose dog on Clark Road, Jon has spoken to the owner. Jon has also been working on locating a Great Pyrenees on the Shin Pond Road. Gail reminded the Select Board that the Town Office will be closed on June 11th for the State Election and the meeting scheduled for that day has been moved to the 12th. The Town Office will be open regular business hours on June 19th. Gail spoke with legal counsel about the new proposed tax acquired property laws in Maine, the Town will have to be prepared for a possible class action lawsuit regarding tax acquired property transactions over the last 5 years. MMA has submitted comments opposing the new proposed OSHA regulations. The Town is meeting with Randy's Cemetery Repair to review maintenance needs of stones in the cemetery.

Financial Update

The Board has been provided with the Town's bank account balances and financials to date. There was a discussion about the Bell Fund, budget line items, etc.

Consolidation of Town Bank Accounts

The auditors advised that the Playground and Volunteer Fire accounts be rolled into the General Government account. No motion was made.

Department of Public Works – Kevin Noyes, Director of Public Works

K. Noyes: Kevin and David got the gravel cleaned up on Houlton Road and Mill Hill, as well as clean up on the roads where A&A Brochu were logging. The Clark Road potholes have been filled and gravel has been added. Fire hydrants have been flushed, and the Rec building has been marked for drilling. Gregg did the gravel work at the Gardner Street pump station, and Public Works sprayed the trees that were growing on the old landfill.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: The Advanced EMT class started last week. There are 6 students in the class, one of which is already a member of Patten Ambulance Service. Stacyville Fire has been out of service since last week and Patten has been responding to calls in that area. The EMS Stabilization grant money should be coming in soon, the grant is about \$34,000.

Library – Julie Buhler, Library Director

J. Buhler: The ribbon cutting at Storybook Lane was a success, two more books were donated for the trail. There have been two meetings so far for the homesteading and gardening / seed library program, the next one is on June 29th at 6pm. The museum is now open for the season and Julie wants to remind patrons to enter the library through the back entrance from now until the museum closes in October. Summer reading will be from July 8th – August 12th at 1:00 – 3:00pm. Julie has added 5 more open hours for the library on Wednesdays from 3:00 – 8:00pm. There will be a Sustainable Energy: Strengthening Your Community event on June 24th, from 11:00am – 1:00pm.

NEW BUSINESS

Mowing Contract

There was a discussion of the current mowing contract and the 2 bids the Select Board received in April. There were 2 contracts for the mowing, the contractor that won both contracts wants to resign from one of the contracts including the cemetery and sewer plant.

Rec Director Update

Gail reached out to the Rec Director in Island Falls to get a better idea of what Patten is looking for. There was a discussion of how many hours per week the Director would work, the current Recreational Advisory Committee, etc. Gail will continue to gather information and come up with a proposed budget for the Select Board's review.

Cemetery Discussion – Lynne Porter

There was a discussion about the trees and shrubs that were removed from the cemetery, along with the cemetery policy and questions of whether or not flowers could be planted. The Select Board asked that anyone willing to be on the Board of Cemetery Trustees write their name on a sheet with their phone number.

SELECT BOARD COMMENT

Janice Dancer has updated the Town's Emergency Operations Plan and asked for edits from the Select Board. Janice also wrote a grant for \$25,000 for the Water Department and requested approval to turn in the grant.

Motion made by G. Smallwood to give Janice permission to turn in the grant for the Water Department. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.**

PUBLIC COMMENT

More discussion about the cemetery.

EXECUTIVE SESSION under 1 M.R.S.A (405) (6) A

Motion made by G. Smallwood to enter executive session at 7:23pm. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.**


Motion made by G. Smallwood to exit executive session at 8:40pm. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.**


ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 8:40pm. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.**

Meeting Minutes for May 28th, 2024

Approved by the Select Board on June 12th, 2024


Gregg Smallwood, Chair


Theresa Schmidt


Janice Dancer


Rae Bates

TOWN OF PATTEN

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www.pattenmaine.org

PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Wednesday, June 12th, 2024, at 5:30pm

The meeting was called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board: Gregg Smallwood, Chair; Rae Bates, Janice Dancer, Theresa Schmidt

Board Members Absent: Dennis Kelly, Vice-Chair

Town Employees: Gail Albert, Town Manager; Brett Morse, Emergency Public Safety Director

Public: Charlie Kenney, Laura Kenney, Cheryl Morse, Marcia Pond Anderson, Randy Bossie, Dennis Brackett, Keith Brackett, Scott Webb, Kent Smallwood, Ron Blum

ADMINISTRATIVE

Executive Session was removed from the agenda.

Approve and Sign Warrant #12 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #12. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #11

Motion made by G. Smallwood to approve and sign Payroll Warrant #11. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from May 28th, 2024

Motion made by G. Smallwood to approve and sign the minutes from May 28th. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Consolidation of Town Bank Accounts

Motion made by G. Smallwood to consolidate the Playground and Volunteer Fire accounts into the General Government operating account. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Manager – Gail Albert

G. Albert: The Town Office will be open on June 19th for regular business hours. Gail will be attending the NMDC Annual Meeting in Caribou the end of June. Employees in Town Departments will be participating in State required trainings through MMA in the coming months. The Ambulance Bay has new locks, and new doors and locks have been installed at the Town Office. Cameras are going to be installed at the Fire Department and the passcode for the doors will be changed.

Julie Buhler is requesting to buy some bookshelves for under \$500 out of the insurance money the Town received from mold damage to the library.

Motion made by G. Smallwood to allow Julie Buhler to buy bookshelves with the funds from the insurance company for the library. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Animal Control Update: 89 dog registrations have been issued so far in 2024 as well as 1 kennel license.

Chamber of Commerce Membership Renewal

The Select Board asked for additional information on programs and projects the chamber has planned that would benefit the Patten community.

Grant Update

Janice Dancer submitted 5 grants to the Gloria Mackenzie Foundation, 2 were approved to the second round of applications. One is for Airflow Tanks for the Fire Department; the other is for Ambulance. A grant Janice submitted for the Snowmobile Club and one for the basketball court at the park were denied.

Department of Public Works

Gail Albert gave the Public Works updates in Kevin Noyes' absence. The Town Office has received several complaints about the speeding on Route 11. Kevin has been in touch with DOT in Presque Isle about additional signage. Public Works received an estimate to repaint the sidewalks, for 7 crosswalks it would be about \$2,000. Randy Rockwell met with Kevin about stones in the cemetery needing repair, and recommended the Town spend \$5,000-\$10,000 to repair the stones. FEMA has approved the culvert replacement on Barleyville Road, still waiting

on the approval for Rowe Brook. Kevin is posting signs, boarding up windows, and cleaning up at the properties that were tax acquired by the Town in April. Stevens Electric came to look at pump #1 at the Lovejoy pump station and it looks like it's getting air from the inflow when other stations pump. They are going to see if raising the low cutoff will fix the problem.

Emergency Public Safety – Brett Morse, Emergency Public Safety

B. Morse: The funds came in for the EMS Stabilization grant. The Ambulance has received two applications, one for a driver and one for EMT, Brett and Gail will be interviewing sometime next week. Patten and Sherman Fire are still covering for Stacyville. Fire personnel will be touring the National Monument on June 13th.

NEW BUSINESS

Emergency Operations Plan

Janice Dancer provided the Select Board with the most recent draft for the new Emergency Operations Plan. Janice has been in communication with Jay Kamm about finalizing the updated plan.

Ballpark Restroom Facilities

Steve Anderson is interested in creating a recreational restroom facility at the playground / baseball field. A National Guard member Steve is in touch with is willing to speak to the Select Board at a meeting about the project, the Select Board welcomed the idea.

Cemetery Board of Trustees

The Select Board was provided with a list of volunteers interested in being Cemetery Trustees. There is currently no policy for this Board, MMA provided Gail with a draft based on what other Towns are using and Janice Dancer will be drafting the policy.

Harold Alfond Grant

The representative for this grant contacted Gail and spoke about funds available to town employees participating in trainings / courses. Gail asked the Select Board for permission to move forward with the Harold Alfond Grant.

Motion made by G. Smallwood to give Gail Albert permission to pursue the Harold Alfond Grant. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

SELECT BOARD COMMENTS

There was a discussion of the cemetery stones and the Veterans' Monuments.

SPECIAL PRESENTATION

Planning Board Updates – Ron Blum, Chair of the Planning Board

R. Blum: The Select Board approved final drafts of 2 ordinances (Tiny Homes and Holding Tank) the Planning Board worked on. The drafts went back to the Planning Board for approval, the ordinances should be finalized shortly. There was an issue with the Tiny Homes ordinance conflicting with the Sewer ordinance, Tiny Homes will be rewritten to align with Sewer. The first Comprehensive Subcommittee meeting took place on Monday, there was one resignation, so the subcommittee is down to 7 members until the seat is filled. Ron is also looking for a new associate member for the Planning Board.

PUBLIC COMMENTS

There was a discussion about the RSU #89 budget. Gail let everyone know that another election will be held on July 16th for an RSU #89 budget question due to another town's error. There was also a brief discussion about the Rec Director position including salary and hours to be worked.

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 6:38pm. Seconded by T. Schmidt, no discussion heard. **Approved 4/0/1 absent.**

Meeting Minutes for June 12th, 2024

Approved by the Select Board on June 25, 2024

Gregg Smallwood
Gregg Smallwood, Chair

Rae Bates
Rae Bates

Janice Dancer
Janice Dancer

ABSENT
Theresa Schmidt

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PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, June 25th, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board: Gregg Smallwood, Chair; Dennis Kelly, Vice-Chair; Janice Dancer, Rae Bates

Board Members Absent: Theresa Schmidt

Town Employees: Gail Albert, Town Manager; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Brett Morse, Emergency Public Safety Director; Jon Harvey, Animal Control Officer; Julie Buhler, Library Director

Public: Marcia Pond Anderson, Scott Webb, Randy Bossie, John Roy, Jason Peavey, Kent Smallwood, Dennis Brackett, Cheryl Morse

ADMINISTRATIVE

There were multiple changes to the agenda:

Motion made by G. Smallwood to move the financial update to the meeting on July 9th.

Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Safety measures for Route 11 and the Town's most recent tax acquired properties were discussed at the meeting on June 12th, but no motions were made.

Motion made by G. Smallwood to allow Public Works (Kevin Noyes & David Goode) to implement safety measures for pedestrians necessary on Route 11 and to secure and maintain the tax acquired properties on Shin Pond Road and Founders Street. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Randy's Cemetery Repair and Monuments will be repairing stones at the cemetery, the Select Board must first authorize the work. These funds will come out of the Cemetery Perpetual Care account.

Motion made by G. Smallwood to authorize Randy's work on the cemetery. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Warrant #13 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #13. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #12

Motion made by G. Smallwood to approve and sign Payroll Warrant #12. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from June 12th, 2024

Motion made by G. Smallwood to approve and sign the minutes from June 12th. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Manager - Gail Albert

G. Albert: The Town has renewed its membership with Katahdin Chamber of Commerce, their Annual Meeting is on Wednesday and Rae will be attending representing the Town. Gail will attend NMDC's Annual Meeting on Thursday in Caribou. The office received responses regarding the \$28 million request for the roads leading to the National Monument, the request will not be fulfilled but Gail has a follow-up meeting with Sen. King and Collins' offices as well as Jared Golden's office. Gail, Willow, and Janice are working on the supplemental information requested for the Community Action grant. The Town Office will be closed July 4th and 5th but will be open regular hours on Wednesday, July 3rd. There will be a Special Town meeting in July to address several matters, the date has yet to be decided. The office mailed 121 30-day notices were mailed on Monday, postage has increased so it cost around \$1,000.

Gail asked the Board if they were interested in insurance for the sewer, this would cover the Town and a third party in the event that the lagoon gets polluted. The Board has requested more information and no motion was made.

Terry Hill has asked for permission to use the Public Works Garage for a Patten Pioneer Days event (Bingo) tentatively scheduled for August 5th.

Motion made by G. Smallwood to authorize Terry's use of the garage for Bingo during Patten Pioneer Days. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Two new Ambulance employees have been hired, Jason Peavey and Louis Krafve whom are both currently Fire Department employees.

Animal Control Update: Jon has captured the Great Pyrenees on Shin Pond Road after 5 ½ weeks, he was sent home with his owner and is going to the vet. There is a loose dog on Happy Corner Road, Jon is in contact with a landowner who has seen the dog and is working with them to place cages.

Department of Public Works – Kevin Noyes, Director of Public Works

K. Noyes: A&A Brochu is done yarding in the sewer fields and is now hauling the wood. Kevin and David put cables across at 490 Shin Pond Road to prevent trespassing. Roundup has been applied to both spray fields on the main lines and laterals. Several problem trees have been removed around the sewer fence and brush has been cut away from the lines and heads. Sprinkler heads at the sewer were rebuilt. Burials have begun at the cemetery.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: Two IV pumps have been ordered as well as 2 new stair chairs with the EMS Stabilization grant money. The Fire Department had ladder and hose testing recently. 5 members of the Fire Department are taking the Firefighter 1 and 2 class, they held their live burn at Hodgdon last week and Patten supplied a tanker and crew.

Library – Julie Buhler, Library Director

J. Buhler: The Friends of the Veterans' Memorial Library had enough funds donated to purchase 2 more books for the Storybook Lane. Interlibrary Loan requests are on hold due to an issue at the state level, but Julie is fulfilling some requests through other local libraries. Summer Reading will be July 8th – August 12th from 1:00-3:00pm. The new hours at the library (3:00-8:00pm on Wednesdays) are being well received. The Sustainable Energy Strengthening Your Community event on June 24th had 11 community members and 7 people from the University of Maine in attendance. There will be a public meeting at the library on July 30th hosted by the Maine Farmland Trust.

NEW BUSINESS

Ordinances For Review

The Select Board was provided with the latest drafts of the Tiny Homes, Holding Tank, and Park Model ordinances for review / edits. There was a brief discussion about how ordinances should be formatted.

OLD BUSINESS

Ballpark Restroom Facilities – Steve Anderson

This item was moved to the July 9th Select Board meeting due to Steve's absence.

SELECT BOARD COMMENTS

Janice updated the Board about the status of grants she has been working on. Two grants for the Fire Department have been turned in, as well as the Valley Street Water Project grant. Janice has also drafted a policy for the Cemetery Trustees for the Board's review.

There was also a brief discussion about the Lillian Bell fund and scholarship for Katahdin students in previous years, Gail will be contacting RSU#89.

EXECUTIVE SESSION under 1 M.R.S.A (405) (6) A

Motion made by G. Smallwood to enter executive session at 6:18pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to exit executive session at 7:33pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to give Willow Brooks a \$250 bonus for her work on the Community Action Grant. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**


ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 7:35pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

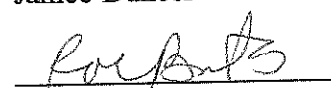
Meeting Minutes for June 25th, 2024

Approved by the Select Board on June 9, 2024


Gregg Smallwood, Chair


Dennis Kelly, Vice-Chair


Janice Dancer


Rae Bates

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EXECUTIVE COMMITTEE

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Friday, June 28th, 2024, at 3:00pm

Called to order by Rae Bates at 3:00pm.

ROLL CALL

Select Board: Rae Bates, Janice Dancer, Theresa Schmidt

Town Employees: Gail Albert, Town Manager; Jason MacArthur, Fire Chief

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by R. Bates to enter executive session at 3:01pm. Seconded by J. Dancer, no discussion heard.

Approved 3/0/2 absent.

Motion made by J. Dancer to exit executive session at 4:15pm. Seconded by T. Schmidt, no discussion heard.

Approved 3/0/2 absent.

Motion made by J. Dancer to update the Fire Department Ordinance to align with the MMA suggested Fire Department Ordinance and explore how the 2024 budget may be impacted. Seconded by R. Bates, no discussion heard. **Approved 3/0/2 absent.**

ADJOURN

Motion made by J. Dancer to adjourn the meeting at 4:16pm. Seconded by R. Bates, no discussion heard.

Approved 3/0/2 absent.

Meeting Minutes for June 28th, 2024

Approved by the Select Board on July 23, 2024

Rae Bates
Rae Bates

Janice Dancer
Janice Dancer

Theresa Schmidt
Theresa Schmidt