

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

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www.pattenmaine.org

PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, August 20th, 2024, at 5:30pm

Called to order by Gregg Smallwood at 5:30pm.

ROLL CALL

Select Board: Gregg Smallwood, Chair; Dennis Kelly, Vice-Chair; Theresa Schmidt, Janice Dancer, Rae Bates

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Jon Harvey, Animal Control Officer; Jason MacArthur, Fire Chief; Jason Peavey, Assistant Fire Chief

Public: Charlie Kenney, Laura Kenney, Scott Webb, Randy Bossie, Kent Smallwood, Dennis Brackett

ADMINISTRATIVE

Motion made by G. Smallwood to add Jason MacArthur to the agenda to discuss Patten Fire Department's coverage of Stacyville. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

J. MacArthur: Patten has been covering calls for Stacyville since their Fire Department burned a few months ago. Stacyville is at a standstill and has no trucks. Jason suggested a meeting between Patten and Stacyville about a plan for the winter. Gail, Jason, Gregg, and Dennis will attend a meeting with the Stacyville Select Board.

Approve and Sign Warrant #17 for General Government, Water, Sewer, Ambulance

Motion made by G. Smallwood to approve and sign Warrant #17. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Payroll Warrant #17

Motion made by G. Smallwood to approve and sign Payroll Warrant #17. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Select Board Meeting Minutes for August 6th, 2024

Motion made by G. Smallwood to approve and sign the meeting minutes for August 6th. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

DEPARTMENT UPDATES

Town Manager - Gail Albert

G. Albert: The Ambulance and General Government Personnel Handbooks are approved and ready for signatures.

Motion made by G. Smallwood to approve and sign the Ambulance and General Government Personnel Handbooks. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

The Town Office has hired a new finance consultant, Raye Porter, who is local to Patten and is a CPA. As of November, Raye will be working in the office 3 days a week but will be conducting a review of the 2023 audit and share her report at a Select Board meeting in the coming weeks. Gail will be working to realign the Budget Committee in preparation of the 2025 budget planning. The Town received a \$7,000 donation from the Patten ATV Club for the Veteran's Memorial Monument Fund, the reserve account balance is now over \$13,000. The Veteran's Memorial Monument Committee will have its first meeting with the Select Board prior to the September 17th Select Board meeting. Patten's E911 Committee will also meet sometime in September, and the Board of Cemetery Trustees will meet on Wednesday, August 28th. Jon Harvey is representing the town at the monthly meetings at the Transfer Station in Dyer Brook. Jason Peavey is attending a regional meeting in September on rural community emergency preparation. Richardson's has donated resources and time to complete renovations to the basketball court, baseball field, and badminton court. The storage buildings are being painted and the flower garden below the park sign will be refreshed for the Fall.

Financial Update

Gail provided an update to the Select Board on the Town's financial status as of July 2024. Each Town Department's budget was reviewed, and all income and expense accounts are as projected. It was discussed that for the 2025 budget cycle, the Town will invoice the Ambulance Department's mutual aid contracts twice a year to provide a more fluid income stream.

SELECT BOARD COMMENTS

There was a discussion about an article and editorial in the Bangor Daily News about rising costs for Ambulance Services.

PUBLIC COMMENTS
ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 6:14pm. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

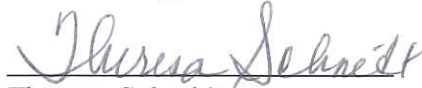
Meeting Minutes for August 20th, 2024

Approved by the Select Board on Sept 3, 2024

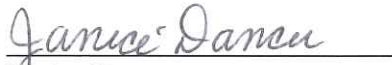


Gregg Smallwood, Chair

Dennis Kelly, Vice-Chair



Theresa Schmidt



Janice Dancer



Rae Bates